

A Bi-monthly Meeting of East Garston Parish Council was held in the Friends Meeting House Children's Room on Wednesday 7th November 2018 at 7 p.m.

MINUTES

1. Present: - Jonathan Rabbitts (JR) - Chair, Councillors: - Chris Tonge (CT), Sue Tulloch (ST), Deana Carpenter (DC), David Ruse (DR) and Annabelle Eyre (AE) and Alan Breadmore – Clerk. Parishioners: - (part time) Brian Quinn (BQ).
Apologies: - None
2. Declarations of Interest: None
3. Minutes of Bi Monthly Meeting held on 19th September 2018 – were read and signed as correct.
4. Matters Arising: -
 - a. c/f. Awaiting action from WBC re re-profiling and drainage on Back St outside PJS, WBC have indicated there is still no funding and that cost will be approx. £15K.
 - b. JR confirmed that no imminent work is required on the war memorial.
 - c. Printed community newsletter to be discussed in AOB
 - d. c/f. Clerk to pursue new signage for Jubilee Meadow.
 - e. Councillors decided not to proceed with "There But Not There" memorial since church has already embarked on a similar plan.
5. Finance and Compliance: -
 - a. Paid since last meeting:

Name	Goods or service	Amount inc VAT	CQ number or on-line banking approvers
ICO	Registration	£35	New DD by DC CT
PJS	Strimmer Repair	£110	ST CT
e- mango	Web Services	£461	ST CT
Wilkins Kennedy	Payroll	£320	DD
Scofell Landscapes	Mowing x2	£480	DC CT/ST CT
Unity Trust Bank	Service Charge	£18	DC CT
CPRE	Subscription	£36	ST CT

- b. To be paid by next meeting:

Name	Goods or service	Amount inc VAT
Chris Tonge/Hills Waste	Skip Hire (see minute below)	£360
Alan Breadmore	Clerks Expenses	£50
Willis & Ainsworth	Road Salt	£110
East Garston PCC	Churchyard Maintenance	£200
East Garston Quakers	Room Hire	£80
Wilkins Kennedy	Payroll	£315
Unity Trust Bank	Service Charge	£18
T & M Cooper	Hedge cutting	£160
Cripps Fencing	Jubilee Meadow Hedging	£120

- c. Received since last meeting: -

Name	Goods or service	Amount inc VAT
WBC	Precept	£4500
Unity Trust Bank	Interest	£11

- d. To be received by next meeting: -

Name	Goods or service	Amount inc VAT
Unity Trust Bank	Interest	£15

- e. The September and October Current and Deposit Account statements were reconciled to the cash book and agreed and signed by the Chair (JR).
- f. Councillors discussed the granting of £200 to the PCC to assist with churchyard maintenance. Agreed. Proposed CT, seconded ST.
- g. Clerk highlighted that there are increasing instances where suppliers will only accept card payments over the phone rather than invoice and accept online payment. This is now the case for the British Legion Poppy Appeal but more significantly for skip service providers. CT had to pay personally for the clean up day skip this year due to urgency. Clerk to investigate work arounds. In the meantime, councillors were asked to agree to reimburse CT as an exception. Agreed. Proposed DC, seconded ST.
- h. Clerk requested approval for change of signatories on the PC bank accounts. Removing two resigned councillors and adding the two new councillors. Approved. Proposed DC, seconded ST. New mandate for bank was signed by the relevant councillors. Clerk to submit to bank.

6. Speeding and Road Safety: - DR reported that he was continuing dialogue with WBC and police regarding speeding, road safety and parking matters. Current status as follows: -
 - a. Police speeding enforcement on Newbury Road for 1 hour on 19th September resulted in two (local) drivers receiving fixed penalty notices for speeds of 37/38mph.
 - b. WBC speed camera deployed for 1 ½ hours on 28th September resulted in 30 written warnings from police to drivers exceeding 35mph.
 - c. WBC confirmed their opposition to use of traffic mirrors. Councillors had received advice that there are potential liability issues if installed by the PC. Decided not to install but continue to seek measures that will decrease speeds and increase road safety.
 - d. WBC had advised that Hillside would not be a candidate for a Residents Parking Scheme nor parking bay marking.
 - e. WBC highways highlighted that parking on Millennium Field may create planning issues due to change of use.
 - f. Clerk has added reference to car parking at the Village Hall on the website.
 - g. Gate in hedge on Millennium Field: - action c/f.
 - h. WBC had reported that the date for village gate and enhanced road markings had now slipped to “by the end of March.

Councillors were generally unhappy with support received from WBC on these matters. DR to continue to liaise and get action. DR to report to Hillside residents. Clerk to highlight speeding results in EGN.
7. Flood Management Status: - CT stated that there was nothing new to report although there is continuing encouragement for the Parish to produce an emergency plan. He is attending a valley flood forum before next meeting.
8. Planning Status: - The WBC status of East Garston Planning Applications is as follows
 - a. Church Cottage – approved
 - b. Littleworth Farm - approved
 - c. The Sheiling - refused
9. Volunteer Programme: - Councillors agreed the Village Clean Up Day had been a success. Use of the skip had been popular. Councillors agreed to consider providing a skip twice a year, to be considered again in March
10. Correspondence: -
 - a. Request for financial support for West Berkshire Heritage Forum: - No
11. Any Other Business –
 - a. Brian Quinn from Penny Post joined the meeting at the request of the chairman to discuss the production of an annual newsletter that would be distributed, hard copy, to all households in the parish. BQ proposed an approach and guidelines for effective production. Councillors agreed to proceed as a trial for publication at the end of March 2019. Editing and process management fee would be £200 plus printing costs which are subject to quote. JR to provide details of information providers to BQ and liaise re content. Councillors agreed to proceed using their powers under S142. Proposed JR, seconded CT.
 - b. DR and ST reported on their attendance at the District Parish Conference. The main subject matter was regarding “delegation of services”. They reported that the success of this approach had a mixed response from WBC and parishes. The opening of consultation on the next (2036) Local Plan had been discussed as was consultation on the 2019/20 budget. The importance of Neighbour Development Plans and the demise of Parish Plans had also been highlighted. Request had been made for councillors to join the BALC board. Councillors agreed to continue to assess the NDP and how this may work for East Garston and to study the proposals for the Local Plan to ensure that the status of East Garston is properly addressed to meet the aspirations of the community especially with regard to planning.

Meeting ended – 8.55 p.m. Next meeting – Wednesday 9th January 2019 at 7pm