

A Bimonthly Meeting of East Garston Parish Council was held in the Friends Meeting House Children's Room on Wednesday 4th September 2019 at 7 p.m.

MINUTES

1. Present: - Jonathan Rabbitts (JR) - Chair, Councillors: - Chris Tonge (CT), David Ruse (DR), Sue Tulloch (ST), Deana Carpenter (DC) Alison Blackmore – Clerk and Alan Breadmore – Clerk. Apologies: - Annabelle Eyre.
2. Declarations of Interest: DC,CT & ST declared an interest in item 7 community grants
3. Minutes of Bimonthly meeting held 3rd July 2019 – were read and signed as correct.
4. Matters Arising: -
 - a. DC reported that Sovereign housing had done some tidying up around the garages in Humphreys Lane but no progress had been made on the wall issue. After discussion it was agreed a better option would be to demolish the garages and replace with defined parking spaces. Clerk to write to Sovereign housing to propose such a solution, subject to due process and consultation of interested parties
 - b. Clerk advised that our insurance company had recommended regular inspections of equipment on Jubilee Meadow be undertaken but had not defined how frequent. It was agreed to undertake a monthly inspection and to clear any bird droppings, which were an issue. DC agreed to undertake this task & keep a spreadsheet record.
 - c. JR had obtained 3 quotes for the repair of the fence to the east of the millenium field. After review it was agreed to accept the quote of Valley Fencing for £980 plus VAT. Proposed CT seconded DC. Once work is complete Clerk to bill landowner for half the cost net of VAT.
 - d. Clerk reported that the parishioner who requested use of the Jubilee Meadow for a wedding had now confirmed the date as Sat June 27th 2020. Clerk to advertise that the field will be off limits a couple of days ahead.
 - e. Clerk advised that he had purchased a lockable cabinet for £167 which was in situ in the Village Hall. A list of documents stored therein was available
5. Finance and Compliance (including community grants): -
 - a. Paid since last meeting:

Name	Goods or service	Amount inc VAT	CQ number or on-line banking approvers
Scofell	Mowing x3	£760	DC DR
PJS	Ecosote for Fence painting	£10	DC DR
A Breadmore	Storage Cupboard	£167	DC DR
Datacentre Hosting	Domain Renewal	£120	DC DR

- b. To be paid by next meeting:

Name	Goods or service	Amount inc VAT
Scofell	Mowing x2	£480
Littlejohn	External Audit	£200
	ICO registration fee	£35
Wilkins Kennedy	Payroll	£600
Valley Fencing	Millenium Field Fence	£1,000
Cripps	Erect Gates	£240
Aasvogel	Skip Hire	£460
E-mango	Website Services	£460
Unity Bank	Service charge	£18

- c. Received since last meeting: -

Name	Goods or service	Amount inc VAT
N/A		

- d. To be received by next meeting: - 2nd & final precept payment of £4,500.
 - e. The May and June Current and Deposit Account statements were reconciled to the cash book and agreed and signed by the Chairman.
 - f. Clerk reported that the extended deadline had resulted in two applications for community grants as follows:-.1)An application for an electronic bingo machine in the sum of £125 from the East Garston Village Hall and Social Club was approved. ST and DC declared an interest and did not take part in the discussion.2) An application from East Garston PCC for a union flag to be flown from the church tower on remembrance weekends and for the brass band fee for the remembrance service in the sum of £356. CT declared an interest and took no part in the discussion. This was approved subject to the applicant being advised that the brass band fee would be a one off and the Council would look more favourably at capital projects for future applications
 - g. Clerk reported that her training courses had been cancelled due to lack of numbers and she would look into alternatives

6. Flood / Emergency Management Status: - CT had nothing further to report. He had a flood plan progress meeting on 18th September and would report back after that. Councillors agreed a further salt/grit bin was required at the end of Goodings Lane. Clerk to action
7. Speeding/Parking and Road Safety: - DR reported that despite meeting with the council he had made no progress in enabling a SID machine in the village due to WBDC rules. DR to investigate whether a combined SID sign and speed limit notice machine would overcome the problem. Clerk reported that WBDC required parish councils to ensure that their insurance policy covered SID activities by councillors and volunteers. He had received confirmation from our insurers that this was the case.
8. Planning Status: - Nothing to report
9. Volunteer programme :- Nothing new
10. Correspondence :- Clerk reported that CPRE had rebranded themselves with a new logo
11. Any other business:-
 - a) JR proposed an annual prize for the village resident who had made a significant contribution to the village over the past year. Prize to be award at the APM. Local businesses to be asked to sponsor. Councillors agreed to the proposal. Clerk to draft format.

Meeting ended – 9.00 p.m. Next meeting – Wednesday 6th November 2019 at 7pm