

MINUTES

1. **Present:** - Sue Tulloch (ST) -Chair, Deana Carpenter (DC), Jonathan Rabbitts (JR), Annabelle Eyre (AE)
Clerk: Gillian Woodward (GW) and outgoing Clerk Sonia Coyle. (SC)

Apologies: Peter Smith (PS), Liam Robson (LR) and Clive Hooker District Councillor

Meeting started at 7:00 pm

2. **Declarations of Interest:** There were none.

3. **Minutes:**

Councillors RESOLVED UNANIMOUSLY to confirm and adopt the Minutes of the Parish Council Meeting held on Thursday 31st August 2023.

4. **Questions/comments from members of the public.**

Henry Wilson explained to the meeting that he was taking over (from Alan Breadmore) the role of managing the website. He gave a brief overview of what that entailed.

5. **Planning matters**

Application 22/02870/FUL

Greengates, Front Street.

Notice had been received that a site visit by West Berkshire Council (WBC) would take place on Thursday 16th November at 9.00 am. This is a visit for observation only no discussions would take place.

Action: Chair (ST) agreed to attend.

Planning Appeal

APP/W0340/W/22/3305452

The Sheilings, School Lane, East Garston

There has been no further update from West Berkshire Council so the PC is still waiting for this.

School Lane property

A revised application had been received and it was agreed a separate meeting was not necessary - it has gone to consultation (notice posted on noticeboard).

There has been no update on the new Neighbourhood Plan designation which will follow the boundary of Enborne Parish. This means Enborne PC can commence work on a neighbourhood plan.

6. **Receive Reports**

District Council Clive Hooker not present but report will be circulated.

Chairman's Report

The Chair (ST) reported that a sign had been erected to discourage people from feeding the ducks (as rats were eating the leftover food) but had recently been vandalised. It was agreed to put another one and see if the same thing happens again. Could be amended to say not to leave food on the bank and make sure it's in the river.

Action: Chair (ST) to organise.

ST circulated a draft agenda for a meeting to be held on 16th November at 3 pm in the village hall to discuss East Garston's ongoing sewer/flood problems including suggestions for questions to be put to Thames Water. Representatives from Thames Water, Martyn Wright from Lambourn Valley Flood Forum (LVFF), District councillors and MP Laura Farris would be present at the meeting. It was agreed that the questions should be sent to Thames Water prior to the meeting – and should also go on to the website. A draft agenda to be drawn up and sent to ST to pass on to Thames Water.

Action: Clerk (GW) to send agenda to the Chair (ST) for her to send on to Thames Water and to Alan for the website.

Clerk's Report

SC reported that a villager had suggested to her that a person with many years of dedication to the village church should be formally recognised in some way i.e. a Community Champion Award.

Signed



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Action: Chair (ST) agreed that she would register this person with WBC by December 11th the closing date.

SC let the meeting know that there is an event in Chieveley village hall on Rural Issues starting at 6 pm if anyone interested.

CIL money – SC confirmed that this money can be used for the rubber chippings around the Jubilee field play area this year (and for the creosoting).

7. Finance and Compliance

SC presented the figures for this month.

a) Payments and Receipts

1. Paid since last meeting

Name	Goods or Service	Amount inc VAT	Approved
S Coyle	A4 paper & box files	£17.60	AE/DC
E-Mango T/A Kimcell	Annual Service Charge	£460.80	ST/AE
Unity Bank	Bank charges	£18	Direct Debit
Autela	Payroll Services	£54.58	AE/DC
Scofell	Sep & Oct	£593.28	AE/DC
S Coyle	Sep & Oct Salary	£394.22	ST/AE & AE/DC
ICO	Data protection	£35	Direct Debit
Tactical Facilities	Dog bin emptying Sept	£40.80	AE/DC
HMRC	P32 Q2	£147.80	AE/DC
S Tulloch	Rubber Chippings	£3675.60	AE/DC
CPRE	Membership	£30	AE/DC
CCB	Membership	£42	AE/DC

2. To be paid by next meeting

Name	Goods or Service	Amount Inc VAT
Tactical Facilities	Dog bins Oct,Nov,Dec (13 wks)	£265.20
West Berks	Library grant	£525
EG PCC	Grant	£500
Village Hall	Community Broadband	£200
	Poppy Wreath	£22
Clerk's salary		
Wantage Bus		£100

3. Received since last meeting

Name	Goods or Service	Amount Inc VAT
West Berks	Precept	£5000
J R Pryer	EGA donation rubber chippings	£500
Unity deposit account	Interest	£128.69

b) Review of the Risk Register

SC ran through the document and it was agreed that the Register was up-to-date.

SC suggested that an amount be set aside in next year's Budget to be called Chairman's Fund for any sundry payments that might be requested and not in the normal budgeted items.

Action: Clerk to discuss this again nearer the time when the budget is drawn up.

SC reported that NALC had increased the Clerk's salary by £1/hour and asked the Council to approve this increase to be backdated to April 1st. This was agreed.

8. Jubilee Meadow

DC reported that the Caloo fitness area repairs are ongoing. She asked who actually checks the

Signed



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Equipment and it was agreed that it needs to be done every month so if split between council members over the year would mean just twice in the year for each person. A form is needed where these informal inspections can be recorded so that any issues can be fed back to Caloo to action.

Action: Clerk (GW) to put together form and let councilors have a copy for their own use for them to send back to the Clerk after each inspection.

9. Millenium Field

A suggestion was made for a Clean-Up day – hopefully before Christmas. Date was agreed for December 3rd at 10.00 am. A notice will be put on the website and in the newsletter.

Action: Clerk (GW) to do this.

The 30 mph road sign at the entrance to the village is overgrown and can't really be seen. ST to get it cut back.

War memorial

Nothing has been heard from Jonny Rayfield about the repairs to the war memorial.

Action: Clerk (GW) to follow up.

10. Community Speedwatch

Cheryl Evans is the WBC Senior Road Safety Officer and the person to contact for any speedwatch.

Action: Chair (ST) to contact either Cheryl Evans or Graham Markham Speed Management Technician.

11. Any Other business

A villager had reported to SC that the Eastbury shoot road had a lot of problems with the road surface in the area ie stones, etc. with all the heavy rain. It was suggested thar WBC be contacted using the online reporting system.

Action: AE

The Chair concluded the meeting by making a formal thank you and presenting gifts to the outgoing Clerk Sonia Coyle for all her hard work and support to the PC over the past few years.

Meeting ended – 8.15 pm

Next Meeting

Thursday January 11th 2024 at 7pm

Signed



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