

A Bi-monthly Meeting of East Garston Parish Council was held in the Friends Meeting House Children's Room on Wednesday 6<sup>th</sup> September 2017 at 7 p.m.

### MINUTES

1. Present: - Jonathan Rabbitts (JR) - Chairman, Councillors: - Chris Tonge (CT), Deana Carpenter (DC), Sue Tulloch (ST) and Alan Breadmore – Clerk; Apologies: - Liam Robson (LR), Jane Haddock (JH) – Parishioners: - David Ruse (DR), David Knight (DK) and David Bell (DB)
2. Declarations of Interest: None
3. Minutes of Bi-monthly Meeting held 5<sup>th</sup> July 2017 – were read and signed as correct.
4. Matters Arising: -
  - a. c/f. Awaiting action from WBC re re-profiling and drainage on Back St outside PJS, WBC have indicated there is still no funding and that cost will be approx. £15K.
  - b. Parishioner Jane Adamson has taken over weekly checks for Community Defibrillator. Clerk to continue to be key contact.
  - c. "Pooper Scooper" purchased and now in the care of Parishioner Linda Tame. Volunteers wishing to help clear the Parish of dog waste should liaise with Linda. Councillors agreed that it should be made clear that this does not negate the responsibilities of dog owners to clear up after their own dogs.
  - d. c/f. JR to arrange to "refresh" salt bins
  - e. WBC have acknowledged the PC offer of financial support for library services and have accepted the conditions. They will forward an agreement and request for payment in due course.
  - f. CT reported that the bench on Lorne Hill has been repaired, but pointed out that strictly speaking it is privately owned and is on private land.
5. Outcomes of Planning Considerations held 5th July, 2nd August and 16th August 2017 were read and signed as correct.
6. Matters Arising: - None.
7. Finance and Compliance: -
  - a. Paid since last meeting: \*unplanned

Name	Goods or service	Amount inc VAT	CQ number or on line banking approvers
PJS	Strimmer Repair	£73	CT, LR
PJS	Bench Pins	£50	CT, LR
Mazars	External Audit	£120	DC, CT
BT	Phone Box adoption	£1	CQ 001
Scofell Landscapes	Mowing x2	£480	CT, LR
Scofell Landscapes	MF additional mowing	£576	DC, CT
EGPCC	Community Grant	£500	CT, LR
EG Social Club	Community Grant	£30	CT, LR
Imagination Library	Community Grant	£350	CT, LR
Valley Community Bus	Community Grant	£50	CT, LR
e-mango	Website domain renewal	£150	DC, CT
Playground Services	Replacement Swing for JM <small>(covered by grant from East Garston Amenities)</small>	£202*	LR, CT

b. To be paid by next meeting:

Name	Goods or service	Amount inc VAT
WBC	Library Contribution	£525
A Breadmore	Clerks Exes <small>(inc. pooper scooper)</small>	£55
Scofell Landscapes	Mowing x2	£480
e-mango	Web Services	£461
Royal British Legion	Poppy Wreath	£25
CPRE	Subscription	£40
Wilkins Kennedy	Payroll	£315
Community Heartbeat Trust	Defibrillator Pads	£40

c. Received since last meeting: -

Name	Goods or service	Amount inc VAT
Thames Water	Contribution to Mowing	£240

d. To be received by next meeting: -

Name	Goods or service	Amount inc VAT
WBC	Precept	£4500
East Garston Amenities	Grant for Swing	£168

- e. The July and August Current and Deposit Account statements were reconciled to the cash book and agreed and signed by the Chairman. Countersigned by ST.

- f. Clerk reported that the External Audit Annual Return had been signed off by the External Auditor without comment. Councillors thanked the Clerk and adopted the certificate and report. Proposed CT, seconded DC
  - g. Clerk highlighted a new regulation regarding Data Protection in 2018, he is unclear of the requirements and requested attendance at a workshop so that he may brief councillors, cost £40. Agreed by councillors.
8. Electoral Review: - The Local Government Boundary Commission have published their draft recommendations and despite acknowledging the "strong evidence" from EGPC they have decided that an increase in size of the new Lambourn ward would be not acceptable. Councillors determined to resubmit the request and to promote consultation via East Garston News to Parishioners to gain further support.
  9. Community Speedwatch: - CT explained that a small group of Parishioners had been working with him on the Community Speedwatch campaign. This had resulted in an analysis of SID data and a street audit identifying areas for improvement that would impact excessive speeding and road safety (previously circulated to Councillors). Councillors thanked DR, DK and Paul Tame for this work which could not have been done without their contribution. Councillors confirmed that they were happy for the team to contact WBC highways on behalf of the Parish Council to investigate what actions may be taken next. A specific request to monitor traffic speeds on Back Street/Rogers Lane would be made. Clerk to chase up the VAS/Smart Meter project and to get quotes for VAS signs in general.
  10. Flood Management Status: - CT advised that there was nothing new to report, awaiting reconvening of the Valley Flood Forum.
  11. Telephone Box adoption: - Clerk reported that the Phone box is now decommissioned and the adoption complete. It is now the PC responsibility for care and maintenance. Suggestion and offer of help from Dermot Tredget (Parishioner) for a Book Exchange. Councillors agreed. Clerk to work with Dermot to assess requirements for implementation. Clerk confirmed Public Liability Insurance is in place, Councillors to further consider All Risks insurance. Clerk to announce via East Garston News.
  12. Millennium Field Reinstatement: - The work by Thames Water (TW) is broadly complete, although there is still some equipment remaining and the cricket surface has not been reinstated at the PC request pending community consultation. Councillors suspect that the equipment remains pending the outcome of the survey of the remaining "old" pipes. This is expected within a month. CT and Clerk reported that limited consultation with interested parties suggested that there is broad interest in an alternative multipurpose sports facility (MUGA) rather than replace the cricket surface. TW have indicated that they would be prepared to contribute up to the value of the cricket reinstatement. Clerk to initiate quotes in order to test feasibility.
  13. Planning Status: - The WBC status of East Garston Planning Applications is as follows:
    - a. Manor Farm (certificate of lawfulness) – refused
    - b. Church Cottage – pending
    - c. Manor Farm (pool etc) – pending
    - d. Jasmine Cottage - pending
  14. Volunteer Programme: - Clerk acknowledged the voluntary help offered re the Defibrillator and Phone Box. Councillors agreed the Annual Village Clean Up Day would be 15<sup>th</sup> October. Clerk to promote. CT to arrange skip with PJS. Councillors noted Mark Brock's offer to help clear footpaths.
  15. Correspondence: -
    - a. Post Office, notice of consultation re removal of the Monday service due to lack of use. Thursday service to continue. Clerk to advertise consultation process.
    - b. Invitation to Counter Terrorism Briefing – Project Griffin. CT to attend, Clerk to register
    - c. Offer of presentation re the Geology, Heritage and Biodiversity of the AONB, Clerk suggested it may be appropriate for Annual Parish Meeting. Councillors agreed, Clerk to book.
    - d. An ex parishioner has submitted an application to Historic England for the listing of the War Memorial as a building of Special Architectural or Historic Interest. Historic England have notified the PC of this application and will submit a report and recommendation in due course. The Parish Council do not "own" the war memorial but have for some years maintained custodianship through volunteers. Councillors will await the report and its implications before responding.
  16. Any Other Business
    - a. CT and JR stated that the wooden bench in the Jubilee Meadow was in need of refurbishment. Clerk to get quote.

Meeting ended – 8.30 p.m. Next meeting – Wednesday 1<sup>st</sup> November 2017 at 7pm