

A Bi-monthly Meeting of East Garston Parish Council was held in the Friends Meeting House Children's Room on Wednesday 19th September 2018 at 7 p.m.

MINUTES

1. Present: - Sue Tulloch (ST) - Chair, Councillors: - Chris Tonge (CT), Deana Carpenter (DC), David Ruse (DR) and Alan Breadmore – Clerk. Parishioners: - (part time) N Richardson, M Digweed, W Money, J Harris, S Cox, B Wickham.
Apologies: - Jonathan Rabbitts (JR), Annabelle Eyre (AE)
2. Declarations of Interest: None
3. Minutes of Bi Monthly Meeting held on 4th July 2018 – were read, two typos corrected and signed as correct.
4. Matters Arising: -
 - a. c/f. Awaiting action from WBC re re-profiling and drainage on Back St outside PJS, WBC have indicated there is still no funding and that cost will be approx. £15K.
 - b. JR had reported to Clerk that no apparent work is required on the war memorial, further investigations to be done.
 - c. Mirror installation at the Front Street/Newbury Road junction to be discussed in agenda item 9.
 - d. c/f. JR to follow up with potential publishers/printers for a printed community newsletter
 - e. Payroll issue resolved.
 - f. Projection equipment purchased and in use.
 - g. Registration of new co-opted councillors complete.
 - h. GDPR registration complete, fee payment to be made by Direct Debit.
 - i. Outdoor Gym equipment installation complete. Clerk to pursue new signage.
5. Outcomes of Planning Considerations held 4th and 25th July and 29th August 2018 – were read and signed as correct
6. Matters Arising – none.
7. Finance and Compliance: -
 - a. Paid since last meeting:

Name	Goods or service	Amount inc VAT	CQ number or on-line banking approvers
Scofell	Mowing x3	£720	DC CT
A Breadmore	Clerks Expenses	£35	DC CT
Wilkins Kennedy	Payroll	£320	DD
Safe and Sound	Outdoor Gym Equipment	£17,400	DC CT
PC World	Projection Equipment	£598	DC CT
Purple Cat	Projection Equipment	£143	DC CT
EG Allotment Association	Community Grants	£500	DC CT
EG Social Club	Community Grants	£500	DC CT
4LEGS Community Radio	Community Grants	£150	300002
Valley Community Bus	Community Grants	£50	DC CT

- b. To be paid by next meeting:

Name	Goods or service	Amount inc VAT
ICO	Registration	£35
PJS	Strimmer Repair	£110
e- mango	Web Services	£461
Wilkins Kennedy	Payroll	£320
Royal British Legion	Poppy Wreath	£25
Scofell Landscapes	Mowing x2	£480
Unity Trust Bank	Service Charge	£18
CPRE	Subscription	£40
??	Skip Hire	£250

- c. Received since last meeting: -

Name	Goods or service	Amount inc VAT
WBC	Projection Equipment Grant	£325
Thames Water	Outdoor Gym Grant	£17,400

- d. To be received by next meeting: -

Name	Goods or service	Amount inc VAT
WBC	Precept	£4500
Unity Trust Bank	Interest	£10

- e. The July and August Current and Deposit Account statements were reconciled to the cash book and agreed and signed by the Chair (ST). Countersigned by DC.

8. Parking on Hillside; - an open discussion was held with some residents of Hillside regarding their concerns over the lack of parking space and the potential safety issues associated with this matter. Councillors noted their comments and expressed a willingness to work with residents to resolve, they thanked the representatives for their contributions. Suggestions to be further investigated include
- Formalise a "village car park" for visitors/ramblers etc. at the Village Hall by signage and reference on the village website.
 - Establish a residents parking permit scheme.
 - Painting of parking bays to maximise use of the space available.
 - Clarify regulations regarding drop kerbs and private off-street parking.
 - Consider a new community parking area on the Millennium Field
- It was considered that most of these suggestions require advice from WBC Highways department regarding what is feasible, practical and permissible.
Councillors agreed to arrange a meeting with Highways Department and involve Martin Digweed as representative of residents. Action DR
9. Speeding and Road Safety: - DR reported that he was continuing dialogue with WBC and police regarding speeding and road safety and was broadly happy that actions were being taken. New signage and gateways should be installed within the next month. Speed monitoring equipment will also be installed for a period. Police have been active recently. Councillors reviewed the outstanding actions from the street survey.
- Consider "formalising" the gap in the hedge near the bus shelter to make an entrance to the Millennium Field. Councillors agreed that this was a good idea in principle but were concerned that it may present a risk for children and dogs since it opens to the main road. DR to obtain quotes for a suitable "gate".
 - Consider installing a suitable mirror at the junction of Front Street and Newbury Road to aid visibility for traffic exiting Front St. Parishioners have supported this idea and despite some concerns from Highways, Councillors consider that this would aid road safety if properly installed and professional advice confirms there are no planning and liability implications that need to be addressed. Preliminary quotes suggest a budget of £600. DR to obtain further quotes. Councillors agreed to proceed subject to above. Proposed DC, Seconded DR.
10. Libraries Support: - Councillors discussed the WBC Annual Libraries Report and particularly the service as it relates to East Garston. Despite a slight fall in users from the Parish, Councillors considered the recent action at local libraries would benefit parishioners in the future. They agreed to continue to provide financial support (£525) to the Library Service using their S137 powers for a further year under the same terms agreed with WBC last FY. Proposed ST, Seconded DC
11. Flood Management Status: - CT stated that there was nothing new to report.
12. Planning Status: - The WBC status of East Garston Planning Applications is as follows
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|-------------------------------|-----------------------------|
| a. Church Cottage – pending | d. Hilltop House - approved |
| b. 3 School Lane - approved | e. The Sheiling - pending |
| c. Littleworth Farm - pending | |
13. Volunteer Programme: - Councillors agreed the Village Clean Up Day would be held on Sunday 21st October this year. Clerk to promote. CR to arrange skip, estimated cost £250.
14. Correspondence: -
- Invitation to Scottish and Southern consultation on the future of power distribution: - No
 - AONB Management Plan consultation distributed, Councillors to advise Clerk if they wish to contribute.
 - Parishioner raised issue of noise nuisance from gardening and DIY activities. Councillors considered this to be a minor issue but asked Clerk to include a gentle reminder in the next EGN.
 - Parishioner raised issue that the new Gym Equipment was a temptation for young children and asked if it could be fenced off. Councillors considered that evidence suggested this was not currently a big issue. New signage will be installed soon to clarify height limits for use. The risk for young children was considered low as they would always be supervised
 - Invitation to next District Parish Conference on 6th November. ST and DR to attend. Clerk to register.
 - BALC services to be provided for a three-month trial by Hampshire Association. Clerk will monitor to assess the service received.
 - Letter from Dolly Parton Imagination Library providing update on the programme and the support provided to East Garston Children as a result of the grant received from EGPC last year. All as planned.
 - Bank deposit account interest rate increased to 0.4%
15. Any Other Business –
- Clerk reported that the Play Area Safety Report had been received and that the risk assessment was unchanged. There were no high-risk remedial items identified.
 - JR had asked CT to draw Councillors attention to the "There But Not There" campaign for commemoration of the end of the 1st World War. The "purchase" of a silhouette figure for display in the village would essentially be a charitable donation. Cost is £750 + delivery. Clerk to investigate further and distribute information for Councillors to consider.