

A Bi-Monthly Meeting of East Garston Parish Council was held in the Friends Meeting House, Children's Room on Wednesday 2nd September 2015 at 7 p.m.

MINUTES

1. Present: - Jonathan Rabbitts (JR) - Chairman, Chris Tonge (CT), Sue Tulloch (ST) and Alan Breadmore – Clerk. Apologies: Jane Haddock (JH), Deana Carpenter (DC) - Parishioners: - David Bell, Penny Locke (part time)
2. Minutes of Bi-Monthly Meeting held 1st July 2015 were read and signed as correct.
3. Matters Arising:-
 - a. Community Speedwatch. Traffic speed survey revealed average speeds of 30mph so WBC will take no action. However the volume of very high speeds was of concern. Police to be approached re an enforcement campaign. Action: - Clerk. Purchase of active speed signs to be investigated Action: - Clerk and CT.
 - b. c/f: JR to invite potential co-opted Councillor to next meeting.
 - c. Litter Pickers purchased.
 - d. c/f: Clerk reported that repainting of foot and road bridges is scheduled by WBC in "late summer".
 - e. c/f: JH awaiting guidance from residents of tree replacement in College Way.
 - f. c/f: Tree root trip hazard in Downlands referred to Sovereign after WBC claim not on their land.
 - g. Douglas Tonks (payroll bureau) appear to have ceased training. No financial implications to PC. Following interim discussions with Councillors, Griffins of Newbury have been appointed to takeover. Proposed CT, seconded ST.
 - h. WBC Highway Drainage Officer has reported that further surveys are required to alleviate road flooding on Front Street near PJS. Funding may also be an issue.
4. Minutes of Planning Meetings held 1st and 29th July 2015 were read and signed as correct.
5. Matters Arising: - None
6. Finance and Compliance:-
 - a. Paid since last meeting:

Name	Goods or service	Amount inc VAT	
Alan Breadmore	Salary	£219	CQ783
Valley Fencing	Millennium Field Fencing	£701	CQ792
Scofell Landscapes	3 x Mowing	£564	CQ789 & 793
HMRC	PAYE	£55	CQ782
As decision	Community Grants	£1300	CQ784, 785,786
Emango/Datacenta	Website setup	£408	CQ788 & 790
litterpickersdirect	Litter Pickers	£78	CQ787
PJS	Strimmer Maintenance	£67	CQ791

b. To be paid by next meeting:

Name	Goods or service	Amount inc VAT
Mazars	External Audit	£120
Alan Breadmore	Clerk's Expenses	£50
Scofell Landscapes	2 x Mowing	£462
Griffins	Payroll	£305
British Legion	Poppy Wreath	£25
emango	Website annual fee	£461

c. Received since last meeting: - None

d. To be received by next meeting: -

Name	Goods or service	Amount
WBC	Precept	£4500

e. The June and July Current Account and July Deposit Account bank statements were reconciled to the cash book and signed by the chairman.

7. Play Equipment for Older Children – Parishioner Penny Locke and some young parishioners have taken on the project to provide play facilities on the Millennium Field for "older children". This is in line with the previous grant offered by the PC from S106 developer contributions. They outlined ideas regarding a "zip wire" and "bike ramps" of which Councillors were generally supportive pending final plans. Penny to report back when further information is available.
8. Co-option of Councillor – discussion deferred to next meeting

9. Digital Village Status
 - a. Clerk reported that the BT Superfast Broadband (SFB) implementation was progressing according to schedule and that completion by the end of September, as planned, seemed realistic. The fibre telecoms cabinet in the south of the Parish is now operational. The main cabinet is also installed and fibre ducting has been installed along the valley road.
 - b. Clerk reported that all three contracts had been signed with residents and that would enable Vodafone Rural Open Sure Signal implementation in the centre of the village to go live soon after the SFB implementation was complete.
 - c. Mobile Infrastructure Plan (MIP). This is subject to planning consent yet to be received.
 - d. Parish Council website. Contract now signed with emango and domain eastgarston-pc.gov.uk procured. Meetings with James Pryer (east-garston.com) and Bob Briant (Church) have been held to manage the transition. Initial content has been made available to Councillors for review. JH and Clerk to attend training in September. It is anticipated that launch will be possible by 1st October.
10. Flood Management Status: - CT reported that he and Mark Brock had attended a Lambourn Valley Flood Forum meeting where groundwater mapping was discussed.
11. Planning Status:-
 - a. Planning Applications
 - i. Manor Cottage - Approved
 - ii. The Chaplains House – Approved
 - iii. Littlecroft - Approved
 - b. Certificates of Lawfulness
 - i. Manor Farm Bungalow - Refused
 - ii. Manor Farm Cottage - Refused
12. Correspondence:-
 - a. Invitation to District/Parish Conference 13/10/15. Clerk and CT likely to attend.
 - b. Invitation to be an AONB PC representative. Clerk to send details to CT
13. Any Other Business:-
 - a. Hillside residents' complaints about parking etiquette on Newbury Road. Councillors do not feel they have jurisdiction and that it is a matter for residents to resolve.
 - b. ST declared that she is about to have a financial interest in the Queens Arms. Clerk to work with her to update her register of interests.
 - c. Concern over late night flying of Chinooks over the village. Councillors to monitor for a few weeks before considering complaint. CT to contact Westfield Farm to ascertain the nature of any agreements regarding military ground activity.
 - d. Village Clean Up day set for 10am on 25th October. Clerk to promote. CT to arrange skip.

Meeting ended – 8.20 p.m. Next meeting – Wednesday 11th November 2015 at 7.00pm