

A bi-monthly Meeting of East Garston Parish Council of East Garston Parish Council was held in the Friends Meeting House Children's Room on Wednesday 7<sup>th</sup> September 2016 at 7 p.m.

### MINUTES

1. Present: - Jonathan Rabbitts (JR) - Chairman, Chris Tonge (CT), Sue Tulloch (ST), Deana Carpenter (DC), Liam Robson (LR) and Alan Breadmore – Clerk. Apologies: Jane Haddock (JH). Parishioners: - David Bell (DB), David Ruse (DR) and Paul Tame (PT).
2. Minutes of the bi-monthly meeting held 6th July 2016 – were read and signed as correct.
3. Matters Arising:-
  - a. c/f. the repainting of foot and road bridges is complete, a parishioner queried the style of painting but upon investigation it appears that the paint style is as before.
  - b. c/f. Awaiting action from WBC re re-profiling and drainage on Back St outside PJS, WBC have indicated there is still no funding.
  - c. c/f. Clerk to revise and reprint "Welcome to East Garston", Clerk has circulated new version for proof reading. Councillors agreed to get 20 printed.
  - d. c/f. Millennium Field steps refurbishment is underway as agreed by Councillors. Clerk has submitted a WBC "members bid" grant application for matched funding. Outcome will be known in the next few weeks.
  - e. Clerk reported that he had had protracted discussion with WBC re footpath management that they had on their schedule. A list is now available and is in line with Councillors expectations. However WBC indicated that they rarely adhere to their maintenance schedule due to resource constraints and that most work is performed on demand. Councillors agreed that most paths had been cleared now in the village, mainly due to PC intervention or by parishioners. They agreed that in future they would place requests for work with WBC rather than wait for scheduled maintenance and if necessary intervene with their own contractors. Clerk advised that he had received quotes to clear the 4 central footpaths on demand at around £120 per session.
4. The Minutes of Planning Decisions dated 24th and 27th July 2016 were read and signed as correct
5. Matters Arising:- None
6. Finance and Compliance:-
  - a. Paid since last meeting: \* unplanned

Name	Goods or service	Amount inc VAT	
PJS	Strimmer Repair	£133	CQ831
East Garston PCC	Community Grant	£500	CQ833
Scofell	Mowing	£231	CQ830
Alan Breadmore	Clerk's Expenses	£13	CQ832

- b. To be paid by next meeting:

Name	Goods or service	Amount inc VAT
Scofell	Mowing x3	£693
e-mango	Website service charge	£461
Alan Breadmore	Clerk Expenses	£31
J Rabbitts/ Travis Perkins	Fence Painting Materials	£56
Mazars	External Audit	£120
BC Building and Groundwork Ltd	Millennium Field Steps	£5217
Griffins	Payroll	£310
CPRE	Subscription	£36
Newbury College	Printing	£24

- c. Received since last meeting: - None

- d. To be received by next meeting: -

Name	Goods or service	Amount inc VAT
WBC	Precept	£4500
WBC	Members Bid Grant (subject to agreement)	£2174

- e. The June and July Current Account and July Deposit Account bank statements were reconciled to the cash book and signed by the chairman.
- f. Clerk reported that the External Audit Annual Return had been signed off by the External Auditor without comment. Councillors thanked the clerk and adopted the certificate and report. Proposed CT, seconded DC.
- g. Clerk had previously circulated a revised Governance and Management Risk Register for consideration by Councillors. Councillors accepted the document and adopted it. Proposed ST, seconded JR.
- h. Clerk presented details of Unity Trust Bank as an alternative banking service for the Parish Council. It is used by many other Parish Councils and the clerk has sought testimonials and procedure guidance from Compton Parish Council who have used it for some time. Unity Trust Bank plc is authorised by the

Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority and funds are protected by the Financial Services Compensation Scheme. It offers the benefits of full online banking for organisations that require multiple signatories for transactions. Councillors agreed that this would make administration easier and the small monthly service charge of £6 per month was worth it. Councillors instructed the Clerk to commence the transfer of bank accounts to Unity Trust. Proposed DC, seconded ST.

7. Speeding: - CT introduced DR and PT as two parishioners who had volunteered to become involved in a campaign to reduce speed and make roads safer in the Parish. DR presented a short summary report of the outcome of recent SID campaigns and recommendations on how the community should move forward on this matter. Councillors accepted the findings and agreed to further investigate the options. They thanked CT, DR and PT for their work. Clerk to circulate report to WBC and TVP. DR to circulate document produced by Dorset AONB re Traffic Safety in Villages. Clerk to advise DB of next opportunity for SID training. Clerk advised that Telefonica had advised him that the VAS on Newbury Road is likely to be installed by the end of September.
8. Volunteer Programme: - Clerk reported that all requests for "Garston Gang" volunteers had been fulfilled and mostly completed. CT proposed two new activities. Clerk to promote.
  - a. River Clearance, 17<sup>th</sup> September:- lead by CT
  - b. Annual Village Clean Up, 16<sup>th</sup> October:- lead by CT
9. Flood Management Status: - CT reported that there was nothing new to report.
10. Planning Status:-
  - a. Cranes Farm - approved
  - b. Greensleeves - approved
11. Correspondence:-
  - a. Letter received from Parishioner thanking them for their work on speeding.
  - b. Letter received from Eastbury noting that the East Garston defibrillator is not on the new South Central Ambulance Service app for phones (Save a Life). Clerk has chased this up and it is now resolved.
  - c. WBC advised that contractors have been given a work instruction to clear the verges on School Lane
  - d. Clerk advised that date of next District Parish Conference is 18<sup>th</sup> October. No agenda available yet.
12. Any Other Business
  - a. CT questioned the detail of land acquisition cost on the recent website update. Clerk agreed this was incorrect and he would rectify.
  - b. DR advised Councillors that the WBC consultant report into Library Services had been slightly delayed, but would be published soon and considered by WBC executive on October 20<sup>th</sup>.
  - c. JR advised that the verges at the bottom of Goodings Lane were overgrown, CT to address.
  - d. Clerk advised that meeting with Highways department re safety at the Newbury Road bend had been set up for 19<sup>th</sup> September. JR and ST to attend.

Meeting ended – 8.25 p.m. Next meeting – Wednesday 2<sup>nd</sup> November 2016 at 7pm