

MINUTES

1. Present: - Jonathan Rabbitts (JR) - Chairman, Chris Tonge (CT), Sue Tulloch (ST), Deana Carpenter (DC), Brian Cowan (BC) and Alan Breadmore - Clerk. Apologies: - Jane Haddock (JH), Parishioners: - David Bell, Andy Cunningham (part time), Teagan O'Brien (part time)
2. Minutes of Bi Monthly Meeting held 3rd September 2014 – were read and signed as correct.
3. Matters Arising:-
 - a. c/f "No Cold Calling Zones". Ready to go, CT awaiting visit of Trading Standards representative on 13th January.
 - b. The siting of the Rogers Lane salt bin to be reconsidered. Action, JR and CT.
 - c. Trees in Millennium Field in the area backing onto College Way to be trimmed. Action, JR.
 - d. Community Speedwatch campaign to be run in March. Action, BC
4. Finance and Compliance:-
 - a. Paid since last meeting:

Name	Goods or service	Amount inc VAT	
East Garston Quakers	Room Hire	£72	CQ 754
East Garston PCC	Churchyard Maintenance	£200	CQ 755
Douglas Tonks	Payroll	£295	DD
Scofell Landscapes	Mowing	£222	CQ751
PJS	Equipment Maintenance	£20	CQ 752
Land Registry	FIT registration	£40	CQ 753
CPRE	Subscription	£25	CQ 750

- b. To be paid by next meeting:

Name	Goods or service	Amount
WBC	Dog Waste Service	£100
WBC	Wantage Bus contribution	£230
T&M Cooper	Hedgecutting	£100
?	Bench Repair/replacement	Subject to quote
?	Fencing/Gate - Jubilee Meadow	Subject to quote
?	Horse Chestnut Tree Felling	Subject to quote
Community Heartbeat Trust	Defibrillator	£2100

- c. Received since last meeting

Name	Goods or service	Amount
Lambourn Surgery Amenities Fund	Grant for Defibrillator (approved)	£500
WBC	Grant for Defibrillator (approved)	£900

- d. To be received by next meeting:

Name	Goods or service	Amount
HMRC	VAT rebate	£500

- e. The November Current Account bank statements was reconciled to the cash book and signed by the chairman.

5. Budget for 2015/16: - Under delegation previously granted, Clerk confirmed with Councillors that no relevant changes had been made to their pecuniary interests and accordingly granted dispensations for the ensuing budget discussions. Clerk presented a budget statement based upon actual and anticipated expenditure for 2014/15 and projections for anticipated expenditure for 2015/16 based upon previous patterns and known changes. This showed an excess of income over expected expenditure of approximately £1600, mainly attributable to delays in implementing planned village maintenance. Councillors determined to rapidly implement some of these planned projects before the end of the FY and/or rebudget them for 2015/16. Immediate actions as follows: -

- a. Quote for removal of tree on College Way – Action Clerk
- b. Quote for new fence and pedestrian gate on Jubilee Meadow – Action JR
- c. Investigate purchase and conditions of use re Community Speedwatch equipment. – Action BC
- d. Investigate repair/replacement of Humphreys Lane bench – Action JR
- e. Investigate costs and practicality of Tennis Court on Millennium Field - Action ST

After some discussion Councillors agreed that the precept should remain unchanged at £9,000 for 2015/16. Proposed CT, Seconded DC.

The key budget decisions were

- f. The community grant process using S137 powers would be repeated. £1500
- g. Contribution to Wantage Bus Service £250 (S137)
- h. Maintain higher Village Maintenance budget with potentially increased sub contracting.
- i. Establish a Defibrillator Sinking Fund.
- j. Investigate elements of the Community Plan that may require funding.
- k. Continue to earmark £2500 of S106 funding for children's playground equipment project, subject to a formal proposal and matched funding.

6. Performance Review of Clerk: - as required, an annual review of the Clerk's performance was held. He was thanked for his services which are greatly appreciated and his contract reaffirmed at NJC SCP 22. The National Salary award 2014/16 including the Non Consolidated Payment was approved. Proposed CT, seconded BC.
7. Flood Recovery Status: - CT reported that work had started on the Eastbury Flood Alleviation Scheme and that a WBC engineer would be visiting the village to discuss potential civil engineering tasks that would assist with flood alleviation in East Garston. Clerk reported that Thames Water would be starting work on sealing manholes this week.
8. Annual Parish Meeting: - Date was agreed as 21st April. Councillors to consider guest speakers. Clerk to contact regular guests. ST to book Village Hall.
9. Planning Status:-
 - a. Glebe House – pending, subject to WBC Highways request for conditions to be enforced.
10. Correspondence:-
 - a. Ramblers Association advise that historic paths that do not appear on definitive maps must be recorded by 1st January 2026 otherwise they will be extinguished.
 - b. Tree Officer reports that the Horse Chestnut Tree is diseased and advises removal, Clerk to action subject to quotation.
 - c. Highways Agency notifies significant road works on M4 between junction 13 and 14 for the next 9 months.
 - d. Citizens Advice Bureau request for funding. No.
11. Any Other Business:-
 - a. Clerk reported that Community Defibrillator is now on order and should be delivered in the next four weeks. Village Hall Trustees have approved its siting on the village Hall. Installation seems straightforward but requires electrical installation by professional. CT to investigate.
 - b. Clerk advised that Millennium Field FIT Deed of Dedication was now registered with the Land Registry. However there was an issue regarding the registered address of the Parish Council. The Land Registry requires that Councillors give formal authority to the Clerk to change the registered address of Parish Council owned property to the current official address of the Parish Council. i.e. The Clerk's residential address. Approved. Proposed CT, seconded DC

Meeting ended – 8.20 p.m. Next meeting – Wednesday 4th March 2015 at 7pm